

Bogart PS Parent Council Meeting

Monday, October 3, 2023, 6:30pm

APPROVAL OF MEETING MINUTES:

1. Minutes are approved by voting members.
2. Minutes are sent to Yula and Devin via email for posting on the Bogart PS website.

AGENDA:

Topic	Presenter
Land Acknowledgement	Greg McClelland
Administrative Report	Greg McClelland
Financial Report	Kristina Bergeron
Fundraising & Operating Budget Plan	Alex Thomas
Fundraising & School Events Update	Alex Thomas Karen Wood Suzanne MacPherson
Healthy Hunger Lunch Program Update	Alex Thomas Suzanne MacPherson
School Council Monthly Newsletter	Alex Thomas
Open Discussion	Everyone

ATTENDANCE:

1. Greg McClelland (Principal)
2. Leanne Crupi (Grade 7/8 Teacher)
3. Yula Nouragas (Vice Principal)
4. Nathan Goudy (Grade 5 Teacher)
5. Devin Stephenson (EOAA)
6. Rebecca Hovius (Grade 8 Teacher)
7. Alex Thomas (Chair)*
8. Karen Wood*
9. Kristina Bergeron (Treasurer)*
10. Kate Lloyd
11. Jaclyn Miller (Secretary)*
12. Lily Pourzand*
13. Kim Smith (Community Member)*
14. Alex Shefkin
15. Sharon Smith
16. Buket Oktem*
17. Walid Sharif*
18. Suzanne MacPherson*
19. Carina Korpikoski

* Indicates Voting Member

Bogart PS Parent Council Meeting

Monday, October 3, 2023, 6:30pm

MINUTES:

Administrative Report (Greg):

- Principal profile:
 - Each year, the Board asks School Council to update the Principal Profile for the school.
 - The Principal Profile is a list of characteristics and qualities that would be important to the school community if there were to be a change in school leadership.
 - Council was asked to review the current Principal Profile and gather input (items to be removed/added) at our next meeting in November.
 - Final format will resemble pages 5 and 6.
 - Principal Profile will be updated and sent to the Board once information has been collected.

- Reorganization update and summary:
 - This year, enrollment grew over the summer months. When classes started in September, there were several classes above class size capacity as per the Ministry of Education.
 - As such, 3 classes (grades 2/3, 3/4 and 4/5) were straightened to grades 2,3 and 4. As a result of these changes, around 90 students were required to change classes at the end of September.
 - School was re-timetabled last Wednesday.
 - All students are now settled into their new classes.

- Safety Week report:
 - During the last week of September, safety week was held. To date, there was one fire drill, a hold and secure drill, a lockdown drill, and a bomb threat drill. Two more fire drills are planned before the end of November.
 - Note: "Suspicious package" language was used in place of "bomb threat".
 - Each class participated in a welcome back to school assembly where school rules and expectations and the safe school policies were reviewed.
 - Cell phone expectations and consequences were reviewed with students from grades 4-8.

Bogart PS Parent Council Meeting

Monday, October 3, 2023, 6:30pm

- October / November Happenings:

October:

2	School Council @ 6:30 pm in the library
2	Truth and Reconciliation Day/Orange Shirt Day
5	Picture Day @ Bogart
9	Thanksgiving Monday (No School)
16-17	Grade 2's visit Sibbald Point Outdoor Education centre
18-19	Grade 4's visit Ribald Point Outdoor Education centre
18	IEPs sent home
20	PA Day
30	Grade 7 and 8 Immunization
31	Halloween

November:

6	School Council @ 6:30pm in the library
9	Progress Reports sent home this week
11	Remembrance Day Assembly
14	Picture Retake Day
16-17	Parent Teacher Interviews
17	PA Day

- Fundraising Plan 2023:
 - Each year, the School Council works to support the school in various ways. One form of support is fundraising.
 - The school board has asked the school to provide a fundraising plan at the beginning of each year, so the council has measurable goals to work towards.
 - Identified a significant requirement for technology, particularly for Chromebooks. Gathering additional information and will provide more on this shortly.
 - Method of implementation will be determined by sharing the cost with the Board.
 - For those who are comfortable doing so, intermediate students are encouraged to bring their own devices. Will send out a reminder to parents.

Bogart PS Parent Council Meeting

Monday, October 3, 2023, 6:30pm

- Fundraising plan was reviewed with Council. Currently, there are funds in the School Council account.

Proposed Fundraising Plan 2023/2024:

	Time of Year	Request	Amount
1	All Year (Approve in October)	\$100 per homeroom class to purchase equipment to help engage students during indoor recess and outdoor recess. (31 homerooms with Community Class)	\$3100.00
2	December or February	School technology - in need of projectors and carts.	\$7000.00
3	October	Mats for Kindergarten and Grade 1 classes	\$2000.00
4	June	Traditional support of graduation activities – DJ, balloons, printing, etc.	\$2000.00
5	School wide event	i.e., sewing studio, scientists in the school, etc.	\$10,000.00*
6	All Year	Support for Extracurriculars and Sports – bussing, supply coverage for Cross Country, Track, etc. (Note: not related to Field Trips)	\$3,000.00
7	If Funds Permit	Replace chalkboards with whiteboards in classrooms.	\$4000.00
8	If Funds Permit	Jerseys for sports teams	\$1900.00
Total			\$33,000.00

*Amount and timing can be changed to meet the needs of project selected

Bogart PS Parent Council Meeting

Monday, October 3, 2023, 6:30pm

Financial Report (Kristina):

- Reviewed 2022/2023 finances:
 - Expenses totaled \$27,261.38.
 - Revenue totaled \$34,178.48.
 - Closing balance of \$13,118.13 as of October 2, 2023
 - Further information is available on Financial Report (separate)
-

Fundraising & Operating Budget Plan (Alex T.):

- Reviewed 2022/2023 fundraising expenditures, which included: outdoor toys, technology, graduation activities, literacy manipulatives, school event/field trip subsidization, Angel Fund related activities, library redesign, and a calming space.
 - Reviewed 2022/2023 revenue, which included White Elephant, Dance-a-Thon, school lunch program, and small fundraising initiatives.
 - Council voted on and approved proposed fundraising plan.
 - Proposed expenses total: \$36,100.
 - Proposed revenue total: \$37,600.
-

Fundraising & School Events Update (Alex T., Karen, Suzanne):

- Discussed the top fundraising ideas:

Fundraising/Event Idea	Planning Month	Event Time
Weekly Snack Shack with Kernels popcorn*	October	October
White Elephant	November	December
Dance-a-Thon	January	February
Family Movie Night	October/November	Mid to Late November
Family Movie Night	December/January	End of January

Bogart PS Parent Council Meeting

Monday, October 3, 2023, 6:30pm

Dance-a-Thon	January	February
Babysitting Course**	January/February	February (tied to PA Day)
Bingo Night @ Market Brewery & Raffle	January	Late February
End of Year BBQ	April	May or June

- *Explore this option further. Determine if it meets the Healthy Schools criteria.
- **Must be eleven and over. 6-8 hours long. Could also add the Stay Safe course for those ten and over.
- Volunteers and Organizers/Leads are needed for these events.
- More to come on this. Will circulate further communication.

Healthy Hunger Lunch Program Update (Alex T., Suzanne):

- Astoria (Mondays) Subway (Thursdays), and Little Caesars (Fridays) have been confirmed as vendors.
- Il Bistro would like to provide service on Thursday or Friday. Alex T. will follow up with Little Caesars to inquire about changing the day.
- Exploring Zucca's or Flaming Stove as a Tuesday vendor option. Zucca's has agreed to any day but Wednesday. Flaming Stove has not replied.
- Need to designate a vendor lead to manage distribution coordination. Students and one parent volunteer per day to assist would be ideal.
- Volunteers:
 - Alex T. and Alex S. will lead Little Caesars.
 - Suzanne will lead Il Bistro.
 - Ms. Crupi and class will lead Subway or Il Bistro (to be determined)
- Target start date: after Thanksgiving.
- If selecting only three vendors, opt for Tuesday to Thursday to avoid holidays.

Bogart PS Parent Council Meeting

Monday, October 3, 2023, 6:30pm

School Council Monthly Newsletter (Alex):

- Discussed need for a separate School Council Monthly Newsletter
- Ideally this would capture all Council related events.
- Decision to utilize new school Instagram account to broadcast important dates and events.

Open Discussion (Everyone):

- School Council update (Rebecca):
 - Council meets every Day One at recess.
 - Switched over announcement team.
 - Spirit Wear fundraiser ended today.
 - Council assisted with the Truth & Reconciliation displays and assembly.
 - Members are helping with Breakfast Club clean-up.
 - Currently brainstorming various fundraiser ideas
 - Narrowing down potential school club concepts
 - YRDSB School Council Forum (Alex T.):
 - Occurs on Monday, October 23, 2023, 5:30pm-8pm @ Dr. J.M. Denison Secondary School in Newmarket
 - Up to two School Council members may attend.
 - No volunteers currently.
 - 15k Best Buy School Technology Grant (Alex T.):
 - Program to help schools bring modern technology into their classrooms.
 - The application deadline is Monday, October 9, 2023.
 - Kristina volunteered to complete the application with Greg and Devin's input.
 - Alex T. will send Kristina link.
 - Breakfast Program (Kim):
 - Applications for additional equipment (toaster, fridge) have been submitted.
 - Application submitted to Optimist Club for additional funding.
 - Services currently cater to around two hundred students daily.
 - Milk Program (Greg):
 - Parents can order via cash online.
 - Distribution and clean-up efforts have been aided by the Community Class.
-

Bogart PS Parent Council Meeting

Monday, October 3, 2023, 6:30pm

- School Council Meeting Dates (Alex T.):
 - Proposal to reschedule November and December meeting dates due to schedule conflicts.
 - Changed to Tuesday, November 7 and Tuesday, December 5.
 - New dates will be communicated in next School Newsletter.

 - Grade 8 Graduation:
 - Grade 8 teachers are in the process of exploring various trip possibilities, considering feedback from their students.
 - Bussing was an issue last year.
 - Will circle back once there is more information available.
 - Proposal to explore photobooth rental for graduation ceremony/celebration.

 - Jerseys (Walid):
 - Consider brighter/bolder colour options.
 - Consider reversible jerseys.
 - Rebecca will connect with Spirit wear vendor for more information.

 - Announcements:
 - Difficult for some students to hear the announcements.
 - Television outside of the office should ideally post the announcements.
 - Office will take steps to address the technological issues.
-

Meeting adjourned @ 8:20pm

DATES OF NEXT MEETINGS:

Tuesday, November 7, 2023, 6:30pm

Tuesday, December 5, 2023, 6:30pm